

MERCURE MANCHESTER
PICCADILLY HOTEL

HOME OF THE
INTERNATIONAL SUITE



YOUR WEDDING

EVERYTHING YOU NEED TO KNOW

INCLUDED IN YOUR PACKAGE

Your dedicated Wedding Planner will be on hand for you during the run up to your big day and answer any questions you may have

Hire of the International Suite from 7am – midnight

Wooden dance floor

Use of the hotel's inbuilt stage with star cloth backdrop

Red carpet for arrival

Table decorations, these include;

Table numbers and stands

Circular mirror with 2 tea lights

Easels for displaying table plan (maximum 2 easels supplied)

Crockery, cutlery and glassware (please note no serving cutlery or crockery are included);

Crockery included for 3 courses based on 1 dish per course;

Glass rectangular plate – ideal for starter and dessert courses

White shallow soup bowl – ideal for starter course

White 11 inch square – ideal for mains course

A choice of 2 of the following glassware items;

Small wine glass

Large wine glass

Champagne flutes

Tumblers

White table linen & white paper napkins (please note chair covers not included, cloth napkins can be hired at an additional charge)

The provision to bring in your own soft drinks – Terms & Conditions Apply

10 x complimentary car parking spaces

Complimentary overnight accommodation for Bride & Groom on night of event

A Events Manager to be present during your event (please be advised that they are for assistance purposes i.e. lighting, air conditioning etc only. Your event will be managed by your outside catering company)

IMPORTANT INFORMATION REGARDING YOUR CATERER

Your caterer **MUST** be approved by our head office prior to be given access to the hotel's kitchens. Should your chosen caterer not be on our approved list we can make the necessary arrangements to approve them.

Please note that we do not allow food to be brought on site which has not been prepared by an approved caterer.

Please note that the hotel does not provide waiting staff within your package – you will need to ensure that your caterer provides adequate staffing to set the room, serve your event then clean & polish all hotel equipment afterwards.

All cutlery and crockery must be returned to the hotel cleaned and polished and the kitchens left tidy.

Please note your caterer will be requested to pay a £500 refundable deposit prior to your Wedding day.

THE INTERNATIONAL SUITE

The International Suite will be available from 7am on the morning of the wedding and is reserved for your use until midnight. The International Suite has an inbuilt stage which you are welcome to use, this is 8.5m wide x 4.5m deep x 1m high.

Please note the International Suite can accommodate the following -

52 tables of 10 with a dance floor

57 tables of 10 with out a dance floor

The International Balcony can hold an additional eight tables to enhance the capacity to 650 guests if required.

The initial set up of your event will be included in your package. If you then require a further turn around of the room a charge will be incurred.

Please discuss with your Wedding Coordinator if you are unsure of how many tables you can accommodate within the room.

Should your required equipment this can be hired in through the hotel - please speak to your wedding coordinator who can advise on additional costs.

CAR PARKING

The hotel has 70 car parking spaces on site which will be available for your guests to use, please note this is a pay & display car park and so all cars must display validated tickets.

We include 10 x complimentary car parking spaces within your package – please note your wedding coordinator will issue you with these passes on the day of the wedding to give to your chosen guests. These passes must be displayed within the car – in the same way as a ticket.

BEDROOMS

A complimentary suite is included within your package for the night of the wedding; this will be available to check into from 2pm.

Please note that should you require access to the suite earlier this will be subject to availability – please discuss this with your Wedding Coordinator.

Guests are responsible for booking their own bedrooms with the hotel reservations or on the main hotel website.

ADDITIONAL ITEMS

We are able to hire in additional items to make your day that extra bit special – please discuss these further with your

Wedding Coordinator –

Napkins

Additional tables

Additional chairs

Additional glassware

Additional crockery

Black table linen

Black chair covers

Tall black candelabras

Waiting staff

Event Manager

LED dancefloor

Function space for prayer, ceremony or family use

QUESTIONS?
YOUR DEDICATED WEDDING COORDINATOR IS ON
HAND TO HELP.

CORKAGE

We are able to offer a variety of options for you depending on whether you require alcohol or not on your Wedding Day.. The following options are available

OPTION 1

Soft Drink Corkage – this comes as complimentary within your package however terms & conditions apply. We are able to offer soft drink corkage up to 4 drinks per person. This will be confirmed with your Wedding Coordinator

OPTION 2

Use of Our Bar – We can open our bar with our staff free of charge as long as this is used as a full cash bar.

OPTION 3

Hire Of Our Bar with Your Drinks – We are able to empty our bar for your use for a charge of £500.00, we will then charge corkage based on the following prices;

Case of Beer – £10.00

Still Wine – £10.00

Sparkling Wine – £15.00

70cl Spirit Bottles – £25.00

(these prices are per bottle/case)



INFORMATION FOR YOUR CATERER

IMPORTANT INFORMATION

Please note that the hotel does not provide staffing for the event – you will need to ensure that adequate staffing has been arranged to set the room, serve the event then clean & polish all hotel equipment after.

Please note that you are allowed use of the hotel's cutlery, crockery and kitchens however a £500.00 refundable deposit will be required prior to your arrival.

Please be aware that all cutlery and crockery must be returned cleaned and polished and kitchens left tidy. In the event that items are not returned as requested and that kitchens are left unclean this could result in the loss of part or all of the deposit.

Please be aware that use of the hotel kitchens will be available from 7am on the morning of the event.

The following equipment will be made available for you –

Two Rationale ovens

One solid worktop

Two bratt pans

Two kitchen porters to manage pot wash area

Please note no serving cutlery or crockery are provided and will need to be brought with you.

— Simplicity —

wedding & events management



APPROVED CATERERS

YOUR BIG DAY

WEDDING & EVENT SERVICES



AAGRAN®



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Nawaab®

Sanjan
FOODS

